

Introduction to the new (ICP) filing process

(新系统备案流程简介)

Note: This is a presentation of the Ministry of Industry and Information Technology of the People's Republic of China (Website: www.beian.miit.gov.cn) to illustrate the ICP filing process. The presentation has been translated into English by WEBER.cloud China (Website: www.webercloud-china.com) for informational purposes for english speaking users. All texts are translated freely and without obligation. Liability by Weber eBusiness Services or WEBER.cloud China respectively for any translation errors or errors in the content of this document are excluded. If there are any doubts, the Chinese text, which is in brackets beneath the translation, takes precedence.

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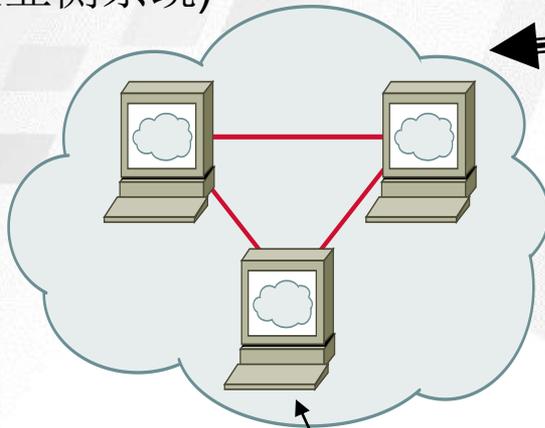
Phase 1: Submission of the filing information for the website (网站备案信息提交阶段)

Website operator
(网站主办者)

Filing system
(of the provider)
(企业侧系统)

The website operator logs into the system directly and submits the necessary filing information

(网站主办者直接登录企业侧系统备案)



Provider helps with the application
(接入商代为备案)

Provider checks authenticity of the information
(网站主办者信息真实性核验)

Provider

接入
服务
单位

Personal meeting with an
employee of the provider,
presentation of the original documents

(网站主办者与接入服务提供者“见面握手”当面核验)

Authenticity verification by the provider using a photo
against a special motif background
(接入服务商真实性核验拍照效果图)



Phase 2: Audit by the provider (接入服务商审核阶段)



(Chinese ID card)



(Chinese business license)

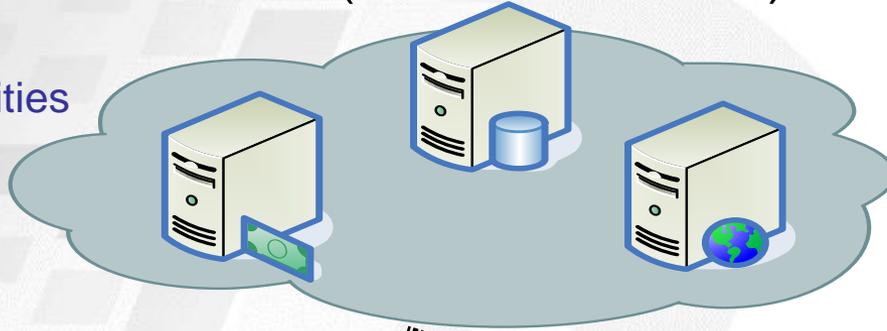


Checks original documents and archives copies



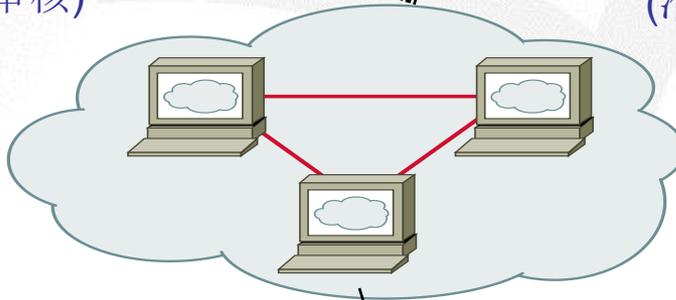
Phase 3: Waiting for audit by the authorities (待管局审核阶段)

Audit by
(provincial) authorities
(省局审核)



Provincial system
(省系统)

Audit by provider
(接入商审核)



Provider system
(企业系统)

Transfer if
information is correct
(准确数据提交)

Rejection if information
is incorrect
(错误数据退回)



Website operator
(网站主办者)

After verification by the provider the filing documents are transferred to the competent authorities for further verification

Waiting for audit



接入服务商审核后

提交备案信息待省管局审核

Submitted information
is incorrect

(备案
信息
错误)



Submitted information
is correct

(备案
信息
正确)



Return for correction
(退回修改)

Issue of record number and
provision in filing system
(发备案号 提交部系统)

(审
核
未
通
过)

Audit failed



(审
核
通
过)

Audit passed



Phase 4: Audit by the Provincial Administration Bureau (省通管局审核阶段)

